

QUALITY ASSURANCE SUBGROUP WORKPLAN 2021-23

	Action Complete
	Action on Track
	Action at Risk
	Action Overdue

IMPACT – WHAT WILL SUCCESS LOOK LIKE?	WHAT DO WE NEED TO DO TO ACHIEVE OUR GOALS/TIMESCALE FOR DELIVERY?	Lead
1. CREATE A CONSISTENT AND TRANSPARENT APPROACH TO QUALITY ASSURANCE ACROSS THE PARTNERSHIP		
Children are kept safe by excellent safeguarding practice	1.1 Produce regular updates on audit programme and SCRs to MSCB Executive Board and any performance trends to note	Chair Business Support Unit
	1.2 Develop proposals for real time learning and develop a regular bulletin on new and emerging trends and voice of the child	Chair Business Support Unit
	1.3 Update information on Quality Assurance sub group and priorities on MSCP website	Business Support Unit
	1.4 Chair to write to all sub group members on their role in relation to their quality assurance role on new and emerging topics	Chair
	1.5 Seek assurance of partners on plans in relation to Quality Assurance activities in place across the partnership in response to new data, emerging trends or learning from reviews	All partner representatives

	<p>1.6 Oversee audit programme for 2021/22 (number of audits and frequency)</p> <ul style="list-style-type: none"> • Review Section 11 (see priority below) multi-agency audit findings and develop action planning (September 2021) • Any audits that partners have undertaken with shared safeguarding learning to come to Sub Group (CLCH learning, May 2021, other areas tbc) • Review audits taking place across agencies to promote shared safeguarding learning (bi-monthly) • Develop proposal for multi-agency audit (July 2021) and process/implementation dates tba 	Business Support Unit
	<p>1.7 Ensure the sub group has access to timely safeguarding information across the partnership:</p> <ul style="list-style-type: none"> • Assess what information we routinely collect across the partnership • Monitor the agreed performance dataset to monitor trends and escalate issues to the MSCB Executive as required, (quarterly) • Identify any gaps 	Claire Bailey/Maisie Davies Sub Group Sub Group
<p>2. ENSURE AGENCIES MEET REQUIREMENTS UNDER SECTION 11 OF THE CHILDREN’S ACT (DUTY TO CO-OPERATE)</p>		
<p>Consistent excellent practice will improve outcomes for Merton’s children and young people</p>	<p>2.1 Produce a self- assessment audit tool for all relevant settings (including voluntary sector) from which agencies will be required to complete an action plan</p>	Business Support Group

	1.1 S.11 questions to be circulated to QA Sub Group	Business Support Group
	1.2 Ensure all relevant agencies understand what a Section 11 audit is and what their contribution must be (May 2021)	Business Support Group
	2.4 Monitor s.11 Action Plans and update the MSCP Executive regularly	Margaret Mansfield, other leads tbc
2 COMMISSIONING INDEPENDENT OR CHILD SAFEGUARINDG PRACTICE REVIEWS WHERE REQUIRED		
Learning is shared and practice amended to keep children and young people safe	3.1 Oversee appropriate Part 8 Serious Case Reviews, single agency reviews, and other practice audits as requested by MSCP	QA Chair and MSCP Partnership Manager, supported by Sub-group
	2.1 Develop process map for how learning will be shared from reviews in line with good practice e.g. HSCP Serious Child Safeguarding Practice Review Protocol Guidance.pdf	Business Support Unit/Benedicta/Margaret (tbc)
	2.2 Publish and disseminate learning from reviews,	Business Support Unit
	2.3 Develop an Action Log of recommendations and learning to be tracked by the Sub Group and other relevant Sub Groups and MSCP Executive Board to cover Case Reviews, Audits and Scrutiny work)	Business Support Unit/Stella
	2.4 Cross group actions to be raised at Sub Group Chairs meeting and be a standing item	Sub Group Chairs

